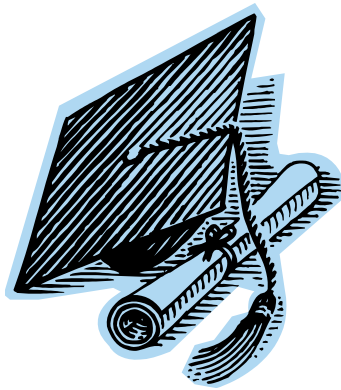


Community Scholarship

2012-2013



THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM

The Wright-Patterson Officers' Spouses' Club (WPOSC) offers scholarships each year to high school graduating senior(s), vocational program student(s), and civilian spouse(s). We encourage all eligible students and spouses to apply.

Several scholarships totaling \$12,000 will be awarded in the following categories: military spouses, and graduating high school seniors (including homeschoolers).

Applications and additional information may be obtained from the OSC web site, www.wrightpattersonosc.org. Please read all guidelines, policies and requirements before applying. All applications must be postmarked no later than March 1, 2013.

Please note that the WPOSC is a private organization. It is not a part of the Department of Defense nor any of its components.

APPLICANT ELIGIBILITY REQUIREMENTS

All applicants:

1. Must possess a valid military dependent ID card and be a bona fide dependent of:
 - A. A U.S. military member who is a;
 - 1.) full-time active duty member (sponsors of Reserve or National Guard members must have been on active duty at some time between 8/1/12 and 3/1/13), or
 - 2.) retired military member (Active, Reserve or National Guard), or
 - 3.) deceased retired military member.
 - B. An AF civilian employee who is a member of:
 - 1.) the Wright-Patterson Club and Banquet Center or
 - 2.) the Officers' Spouses' Club.

The civilian employee must have an effective membership date of 1 August 2012 or earlier and must be a member in good standing at the time application is submitted.

Applicants must submit proof of military dependency or parent's/guardian's club membership.

2. Applicant must be: a) a dependent of active duty military personnel residing in the Wright-Patterson AFB (WPAFB) servicing area, as defined by Base Directives; b) dependent of an active duty member whose family/dependent resides in the WPAFB servicing area; c) dependent of a POW/MIA or deceased military member, and must reside in the WPAFB servicing area; d) dependent of retired personnel residing in the WPAFB servicing area. Applicants shall apply for only one Officer's Spouses' Club scholarship, regardless of active duty or dependent location.

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3. Qualify for one of the following criteria:

- A. For **Academic (Traditional and Home school)** category, applicant must be a graduating high school senior currently attending a public, private, or parochial school AND have submitted an application to the college(s) of his/her choice; For **ACADEMIC Home-School applicants**: any homeschooled applicant must be a graduating high school senior enrolled in an accredited home-school program **AND** have submitted an application to the college(s) of his/her choice,

- B. For **MILITARY SPOUSE** category, applicants must possess a valid military dependent ID card and be a bona fide dependent spouse of a U.S. military member who is on full-time active duty, or of a Reserve/National Guard member who has been on active duty at any time between 8/1/12 and 3/1/13 **AND** must have applied to (or be currently enrolled in) an accredited Bachelor's degree program or in a vocational program pursuing certification.

If you have any questions, contact the Scholarship Committee Chair, Nikki Rhodes at 937-318-8171 between the hours of 8:00 AM - 8:00 PM

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INSTRUCTIONS AND POLICIES

Please read scholarship guidelines and instructions to confirm eligibility. Begin your application process early to ensure that you submit a correct and complete package in time for the deadline.

Write neatly or type all required information on appropriate applicant information forms. **Include applicant's complete name at the very top of ALL pages submitted.** Only neat, legible, and complete application packages will be accepted for consideration. Forms can be downloaded from the OSC website, <http://www.wrightpattersonosc.org> . Not all forms are required from each applicant. The Publicity Form and photo will not be used for evaluation, only for publicity once scholarship winners have been selected.

1. **Application Packet** contents are as follows:

High School

Applicant Information (Graduating Seniors)
Publicity Form
Activity Packet
Individual Essay
Volunteer Coordinator Form
Teacher/Professor Form
Counselor Data Sheet
Individual Photo
Documentation

Military Spouse

Applicant Information (Military Spouse)
Publicity Form
Resume
Individual Essay
Volunteer Coordinator Form
Teacher/Professor/Professional Form
Individual Photo
Documentation

- a. **Applicant Information Form:** Make sure information is complete and legible, including sponsor information.
- b. **Publicity Form:** Make sure information is complete including the name you prefer to be called.
- c. **Activities Packet:** High school senior applicants must also submit a three-page activities packet with the following information listed below – one separate page for each category.
 - 1) High school activities and offices/leadership positions held
 - 2) High school and out-of-school honors and awards
 - 3) Out-of-school activities, including work and volunteer experience
Provide a short description of each activity, award, work and/or volunteer experience(s) for each category. Also, provide length of involvement – number of year(s) involved, year(s) accomplished, and/or hours spent each year in a particular club, activity, or job – as applicable. Do not include your name, position, or any identifiable personal information in the body of your Activities Packet. Be concise.

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- d. **Resume:** Military spouse applicants must submit a one-page resume listing accomplishments, to include the following:
- 1) Educational activities completed, including high school graduation month/date and GPA in current studies
 - 2) Awards/honors received, specifying when achieved
 - 3) College activities, training completed in field of study, membership in professional organizations (including offices held), and paid work experience
 - 4) Volunteer experiences, community activities (e.g. church, sports) and special interests, including family;
 - 5) Copies of all individual high school and/or college/university transcripts received in the last five years (need not be "official");

Do not include your name, position, or any identifiable personal information in the body of your resume.

- e. **Essay:** Take some time to dream and plan. Then, submit an original essay, typed, double-spaced, and no longer than 500 words answering the following:
"Describe two of your greatest strengths (traits or talents) and how you can improve our community, country, and/or world using these strengths."

Do not include your name, position, or any identifiable personal information so that your essay can be evaluated anonymously.

- f. **Volunteer Coordinator/Employer/Supervisor Recommendation Form:** Make sure the applicant's volunteer coordinator, employer, or supervisor carefully follows the instructions on the form concerning anonymity and confidentiality. One (1) required. See Note 1 below.
- g. **Teacher/Professor/Professional Recommendation Form:** Make sure the applicant's high school teacher or college professor (high school senior); or academic/vocational professional in field of study (military spouse) carefully follows the instructions on the form concerning anonymity and confidentiality. One (1) required; see Note 1 below.
- h. **Counselor's Data Sheet:** High school applicants must have this data sheet completed by their high school counselor or home-school teacher. Make sure the person completing the form carefully follows the instructions concerning anonymity and confidentiality.
- i. **Individual Photo:** Make sure to include a digital photo (.jpg format) on PC formatted CD or DVD (we will not return CD or DVD).

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j. **Documentation:** Winners will be required to show military ID card (front and back), proof of club membership (for dependents of civilian employees), proof of active duty (Reserve/NG sponsor). All applicants are required to provide documentation of SAT/ACT scores, etc. required for your category/situation.

Note 1. Applicant recommendation forms must come from someone other than a relative of the applicant. All completed recommendation forms, along with any additional recommendation letters, must be returned to applicant in a sealed envelope with the signature of the person completing the recommendation written across the sealed part of the envelope.

2. **Publicity:** Scholarship recipients must agree to participate in publicity activities such as having their name, photo, and school address (n/a home school) published in local print media after being named a winner.
3. **Academic agreement:** Scholarship recipients must sign an academic agreement concerning award and application of scholarship funds before funds can be released to their schools.
4. **Revocation:** A scholarship may be revoked for any of the following reasons:
 - a. Recipient fails to use money for its intended purpose;
 - b. Recipient receives a criminal conviction;
 - c. Recipient fails to meet eligibility criteria.
5. **Ineligibility:** Scholarship designees/recipients who accept an appointment to any service academy, receive a three or four-year ROTC scholarship, or any other three- or four-year scholarship will be ineligible to receive a Wright-Patterson Officers' Spouses' Club Scholarship. Prior recipients of a WPOSC Scholarship are ineligible for a second scholarship. Remember that you may only apply for one OSC scholarship, regardless of your location or your sponsor's location.
6. **Submission Deadline:** Scholarship applications (with attachments) must be submitted by mail and must be postmarked no later than **1 March 2013**. Late applications will not be considered. Please keep a copy of the completed application for your records.

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Send all application packages to: Nikki Rhodes and Karen Poth

OSC Scholarships Chair & Co-Chair

Wright-Patterson Spouses' Club

P. O. Box # 67

Fairborn OH 45324

If you have any questions, contact Nikki Rhodes at 937-318-8171 between 8 AM and 8 PM.

APPLICATION JUDGING PROCESS

Final selection will be made by a Scholarship Judging Committee, comprised of an independent and impartial panel of professionals from the local area. Candidate anonymity will be completely preserved during the selection process. (Note that photos and publicity forms will not be used during the selection process.) The decisions of the Scholarship Judging Committee will be final. Individual scores will not be discussed with the applicant (or any other individual). Winners will be notified by mail of their selection. Members of the Scholarship Committee and their immediate family members are ineligible for an OSC Scholarship.

EVALUATION/SELECTION CRITERIA

Graduating Senior Applicants:

- GPA (unweighted), curriculum assessment
- Extracurricular activities, honors, and/or awards
- Community activities, work/volunteer experiences
- Personal goals
- Special interests/hobbies
- Recommendation forms/attachments
- Essay
- SAT, ACT scores

Military Spouse Applicants:

- Academic achievement (Year of high school graduation, transcripts/documentation of high school and any post-high-school education)
- Work experience
- Community/volunteer activities (e.g. church, school, civic, etc.), including any awards/citations for outstanding achievement
- Personal goals
- Special interests/hobbies
- Recommendation forms/attachments
- Essay

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APPLICANT INFORMATION (GRADUATING SENIORS ONLY)

LAST NAME FIRST MIDDLE DATE OF BIRTH

(____) _____
PHONE NUMBER EMAIL ADDRESS

STREET ADDRESS CITY STATE ZIP CODE

HIGH SCHOOL(S) ATTENDED CITY/STATE DATES ATTENDED

ANTICIPATED DATE OF GRADUATION & NAME OF HIGH SCHOOL (if homeschool, specify):

SPONSOR INFORMATION:

NAME OF SPONSOR RANK or CIV RATING

SPONSOR STATUS:

Military: Branch of Service - USAF____ USMC____ USCG____ USA____ USN____

Status - Active Duty (AD) ____ Reserves*____ National Guard**____ Retired____ Deceased____

*AD US Reserves (Active duty between 8/1/12 and 3/1/13) ____
[Note: Please include proof of AD with application.]

**AD US National Guard (Active duty between 8/1/12 and 3/1/13) ____
[Note: Please include proof of AD with application.]

Civilian: AF Civilian____ Retired____ Deceased____

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APPLICANT INFORMATION (MILITARY SPOUSES ONLY)

LAST NAME FIRST MIDDLE DATE OF BIRTH

(____) _____
PHONE NUMBER EMAIL ADDRESS

STREET ADDRESS CITY STATE ZIP CODE

HIGH SCHOOL(S) ATTENDED CITY/STATE DATES ATTENDED

COLLEGE/UNIVERSITY TO WHICH YOU HAVE BEEN ACCEPTED OR ARE ATTENDING (if applicable):

VOCATIONAL TRAINING PROGRAM SCHOOL (if applicable):

ANTICIPATED DATE OF GRADUATION/CERTIFICATION:

SPONSOR INFORMATION:

NAME OF SPONSOR RANK or CIV RATING

SPONSOR STATUS:

Military: Branch of Service - USAF ____ USMC ____ USCG ____ USA ____ USN ____

Status - Active Duty (AD) ____ Reserves* ____ National Guard** ____ Retired ____ Deceased ____

*AD US Reserves (Active duty between 8/1/12 and 3/1/13) ____
[Note: Please include proof of AD with application.]

**AD US National Guard (Active duty between 8/1/12 and 3/1/13) ____
[Note: Please include proof of AD with application.]

Civilian: AF Civilian ____ Retired ____ Deceased ____

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PUBLICITY RELEASE FORM

Graduating Senior

Military Spouse (Circle one)

NAME: _____
(Your familiar name—what you like to be called)

ADDRESS: _____

SPONSOR'S NAME (Write Rank/Branch/Duty Status of sponsor after name, as applicable)

SPOUSE/DAD (circle one as applicable): _____

SPOUSE/MOM (circle one as applicable): _____

TYPE OF SCHOLARSHIP (Circle one): ACADEMIC (Traditional) SPOUSE

HIGH SCHOOL: _____

GRADUATION DATE: _____

COLLEGE YOU PLAN TO ATTEND: _____

INTENDED MAJOR: _____

LIST TWO OR THREE SIGNIFICANT COMMUNITY, CIVIC, SCHOOL, WORK ACCOMPLISHMENTS (ATTACH ADDITIONAL SHEETS IF NECESSARY):

I, _____, release the use of my name,
(Applicant's Printed Name)
information given above, my submitted photo(s), and any information in my application to Wright-Patterson Officers' Spouses' Club to be used for publicity purposes.

Applicants
Signature _____ Date: _____
Parent or Guardian
Signature _____ Date: _____

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VOLUNTEER COORDINATOR/EMPLOYER/SUPERVISOR RECOMMENDATION FORM

(Note: This form **MUST** be completed by a volunteer coordinator or employer/supervisor of the applicant.)

Instructions:

1. Use this completed form as a "cover sheet" to your (one page or less) narrative evaluation of the applicant. Please provide information that you believe would help the judging committee to evaluate the applicant. Recommend you give specific examples of the applicant's performance or actions, rather than unsubstantiated generalities.
2. When writing your narrative, please refrain from using masculine or feminine pronouns. (Use "applicant's" instead of "his" or "her".) **DO NOT use applicant's name or any other information in your narrative that may reveal identity of applicant.**
3. Please ensure completed form and attached narrative are legible.
4. Please return completed form to applicant in sealed envelope, signed by you over the sealed portion of the back of the envelope, for inclusion in application package. All information is confidential and will not be revealed to the applicant or anyone not involved in the selection process.
5. Thank you for your time and effort.

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

IN WHAT CAPACITY DO YOU KNOW APPLICANT? _____

EVALUATE THE APPLICANT ON A SCALE OF 1 TO 5 (I.E. 1, 2, 3, 4, or 5), WITH 5 HIGHEST AND 1 LOWEST, IN THE FOLLOWING FIVE AREAS:

DEPENDABILITY _____

ABILITY TO WORK WITH OTHERS _____

MATURITY _____

LEADERSHIP ABILITY _____

INITIATIVE _____

PROBLEM SOLVING ABILITY/CREATIVITY _____

Information about person completing recommendation:

PRINTED NAME

SIGNATURE

OCCUPATION or TITLE

1 Atch (Narrative)

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TEACHER/COLLEGE PROFESSOR/PROFESSIONAL RECOMMENDATION FORM

(Note: This form **MUST** be completed by applicant's high school teacher, college professor, or a professional in the applicant's field of study.)

Instructions:

1. Use this completed form as a "cover sheet" to your (one page or less) narrative evaluation of the applicant. Please provide information that you believe would help the judging committee to evaluate the applicant. We recommend you give specific examples of the applicant's performance or actions, rather than unsubstantiated generalities.
2. When writing your narrative, please refrain from using masculine or feminine pronouns. (Use "applicant's" instead of "his" or "her".) DO NOT use applicant's name or any other information in your narrative that may reveal identity of applicant.
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5. Thank you for your time and effort.

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

IN WHAT CAPACITY DO YOU KNOW APPLICANT? _____

EVALUATE THE APPLICANT ON A SCALE OF 1 TO 5 (I.E. 1, 2, 3, 4, or 5), WITH 5 HIGHEST AND 1 LOWEST, IN THE FOLLOWING FIVE AREAS:

DEPENDABILITY _____ **ABILITY TO WORK WITH OTHERS** _____

MATURITY _____ **LEADERSHIP ABILITY/POTENTIAL** _____

INITIATIVE _____ **PROBLEM SOLVING ABILITY/CREATIVITY** _____

Information about person completing recommendation:

PRINTED NAME

SIGNATURE OCCUPATION or TITLE

1 Atch (Narrative)

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**COUNSELOR'S DATA SHEET
(ALL GRADUATING SENIOR APPLICANTS)**

Note: This form **MUST** be completed by applicant's counselor or other duly authorized representative of the school. Please return completed form, along with copies of applicant's high school transcripts, plus a school profile to applicant in sealed envelope, signed by you over the sealed portion of the back of the envelope, for inclusion in application package. If you provide additional comments, please be sure **NOT** to include the applicant's name in the body of your narrative, to preserve anonymity during the evaluation process.

Test Scores: SAT Verbal_____ Math_____

ACT SCORE _____

^Note: Home-school applicants attach copy of test scores.

YEAR OF GRADUATION _____

SIZE OF GRADUATING CLASS* _____

CLASS RANK* _____

PERCENTILE RANK* _____

UNWEIGHTED CUMULATIVE GPA

(for most recent 7 SEMESTERS on a 4.0 scale) _____

(NOTE: Please attach copy of applicant's high school transcripts, plus a school profile to this completed form.)

Information about person completing form:

PRINTED NAME

SIGNATURE

OFFICE PHONE

POSITION/TITLE

EMAIL ADDRESS

*N/A for Academic (Home-school) applicants.